



Flathead Job Service Employers' Committee

Hosted at the Kalispell Chamber of Commerce

January 15, 2009

Present:

Bill Nelson	Flathead Job Service Workforce Center
Bridgette Evans	Kalispell Area Chamber of Commerce
Cindy Webb	Glacier Bank
Denise Smith	Flathead Business & Industry Association
Loren Salle	Loren's Auto Repair
Maggie Conry	Glacier Bancorp, Inc.
Marcy Roberts	Montana Employment Opportunities
Mora McCarthy	Flathead Job Service Workforce Center
Pat Hulla	State of MT Dept of Labor & Industry
Lori Ann Sullivan	Kalispell Regional Medical Center
Raeann Campbell	Flathead County
Roberta Diegel	Flathead Job Service Workforce Center
Tammi Rardon	Denman Construction, Inc.
Terri Haueter	Flathead Job Service Workforce Center
Terry Mitton	City of Kalispell
Chanda Hermanson	Vocational Rehabilitation
Scott Mitton	Flathead Electric Coop

Guests: Shawn Hargrove, Tory Graham & Ricky Tullis from TeleTech Inc.

Welcome & Introductions: Terry Mitton, Chair, called the meeting to order at 12:15pm, extended a welcome to all and had everyone introduce themselves.

Presentation: by Ned Cooney, Owner/Consultant/Facilitator of Ascent Strategies which serves nonprofits, community groups, and public agencies. Ned presented basic board responsibilities and individual board member responsibilities and provided handouts and resources. To learn more about Ned's services: <http://ascentstrategy.com>.

Minutes: Terri Haueter motioned for approval of the minutes, Marcy Roberts seconded the motion; motion carried and the minutes were approved as submitted.

Treasurer's Report: Lori Ann, Treasurer, reported the current checking account balance is \$1,832.82. Treasurer's report accepted.

Old Business:

The JSEC Holiday Celebration was well attended & everyone enjoyed the very creative and funny video Roberta and staff created showcasing all the Job Service staff and their talents. A thank you was extended to Roberta & staff for an enjoyable celebration.

501(c)3 Update: the Flathead JSEC has received their 501(c)3 status. Terry Mitton acknowledged Shannon Brittenham, JSEC Chair 2008, and Roberta Diegel for taking the lead on this successful endeavor and putting in so much time & effort for the Flathead JSEC to achieve the 501(c)3 status. Roberta has created a boilerplate of the process and documents to share with other Montana JSECs.

2009 Vice Chair and Treasurer: were introduced and acknowledged during the opening introductions.

Membership Committee:

Committee members are Lori Ann Sullivan, Marcy Roberts and Maggie Conry. Lori Ann reported that the committee is a “work in progress” and they would report after meeting again.

New Business:

Job Service – Flathead Workforce Update Bill Nelson shared information on the significant increase in walk in traffic at the Job Service and the number of current job orders.

Pat gave an overview of Unemployment Insurance in response to questions from the membership. Unemployment Insurance activity and stats for 4th quarter 2008 was shared.

Terry suggested a presentation for next month’s JSEC meeting to be with Unemployment Insurance to answer the many questions and provide more in-depth information to JSEC members. Those present were in agreement. Bill Nelson will follow up and make the arrangements with the Unemployment Insurance to present at February’s JSEC.

JSEC Direction for 2009:

Terry led the discussion. Amid all the layoffs and closures there are new businesses; Super 1 has applied for a building permit for the Tidymans building and Super Walmart will be moving ahead to replace the current Walmart.

JSEC Support/Sponsorships

Denise Smith will check with her board regarding sponsorship for the Job Fair.

2009 Job Fair

There was discussion on what the focus should be this year to make it of value to employers and job seekers. The next Job Fair meeting will be held on Jan 27, 10:00 am at the Job Service. We plan to move ahead with the Job Fair even though fewer employers are expected than last year. Training vendors/opportunities will be offered and there will be a focus on preparing seekers to market themselves for workforce readiness. It was suggested that Flathead Valley SHRM may be able to assist with resumes, mock interviews, etc. the local chapter could receive points for a joint venture.

Brown Bag Series

Terri reported that January's Brown Bag on Business Writing had an attendance of 41 participants. February's session will be on Progressive Discipline, presented by Employment Law Attorney Stephanie Breck of Kaplan Law Firm. Flyers of the Series were provided. For more information and to register contact Terri Haueter 758-6279 or thaueter@mt.gov

Employee Handbook Series Mora reported that this Series met with wonderful success this past fall. Because of demand, two concurrent sessions were offered serving 23 individuals businesses. The evaluations were very positive. Cindy Carpenter, the instructor, has continued to follow with the participants to encourage completion, legal review and implementation.

Due to the above demand and success, the employee Handbook Series was offered again and is to start on January 20th. However current enrollment is only one and it's felt that the extraordinary changes in the workforce are a major contributing factor. Flyers of the Series were provided. For more information or to register contact FVCC 756-3832 or ceinfo@fvcc.edu

JSEC Year in Review 2008 was distributed for members to review and reflect on the numerous ways in which their organization contributed to and impacted their community in the following areas: Education, Economic Development, Human Resource and Workforce Development and Readiness.

JSEC February Meeting – Topic/Presenter was decided as reported above.

Trainings/Educational Opportunities:

Raeann provided information on the 2009 Society for Human Resource Management (SHRM) state conference hosted in the Flathead on April 29th to May 1st at the Red Lion Hotel, Kalispell. For more information go to www.flathead.shrm.org

Denise Smith announced that the Flathead Business & Industry Association (FBIA) will be hosting forums on Tuesday & Thursdays to discuss legislative issues. For more information contact Dense Smith 752-8681 or denise@flatheadbusiness.com

Mora mentioned and offered fliers on two upcoming trainings offered by Flathead Community College:

Connect the Dots Training which is about understanding the processes and procedures for county-related documents so individuals can navigate the system with confidence.

Business Anatomy 101 Series which is designed for existing business owners to provide vital information, essential tools and extensive resources.

For more information and to register for either of these trainings contact FVCC 756-3832 or ceinfo@fvcc.edu

What's New and Going On?

Roberta reported that Simpson Motors has sold the Subaru dealership and the new owners have renamed it Glacier Motors.

Next Meeting: Thursday, February 19, 2009, Noon – 1:30pm at the Kalispell Chamber of Commerce, Presentation by the Dept. of Unemployment Insurance.

Adjournment: Terry called for an adjournment; Raeann Campbell motioned for adjournment and Denise Smith seconded the motion, motion carried and meeting adjourned at 1:25pm.